

# SELECTPERSONS MINUTES

## September 29, 2010

Present; Lucy Evans, Heidi Behling, Stan Judge, Jo Carpenter

Chairperson Stan Judge opened the meeting at 4:06 PM.

### Minutes

This item was tabled.

### Sign

1. Voucher #30 was signed.
2. The following PO's were signed:
  - Barrett Trucking Co., Inc. - \$2,193.32 - 28.57 tons of salt @ \$76.77/ton
  - Sanel Auto Parts - \$505.69 - September highway supplies
  - Berlin City Auto Group - \$997.88 - replace stolen plow hydraulics
  - Rob Bolash - \$650.00 - welfare rent
  - Dynatics - \$2,156.00 - 2 new computers
  - PSNH - \$352.57 - September electric bills
  - Industrial Protection Services - \$240.00 - flow test 5 SCBA's and clean 5 masks
  - Avitar - \$255.00 - Final payment on tax maps
  - FairPoint Communications - \$291.88 - September phone bills
3. Deputy Health Officer Appointment was signed by Lucy Evans as Health Officer
4. Stormwater Annual Report was signed by Stan

### Correspondence

1. NH Association of Assessing Officials - 2011 Election Official Ballot
2. Community Development Finance Authority - CDBG Planning Grant Funds - Application Deadline - Friday October 29<sup>th</sup>
3. DRA - List of Municipal Auditing Firms
4. Primex - Hearing on Proposed Rate Setting - 9/28/10 at 9 AM in Concord
5. Local Government Center - Hearing on Proposed Rate Setting - 9/30/10 at 6:30 PM in Plymouth
6. DRA - Proposed rules changes on Municipal Audits
7. Shelburne Fire Department - results of Scott Air Packs' flow tests
8. North Country Council - Annual Meeting and dinner - October 28<sup>th</sup> at Mountain View Grand Hotel in Whitefield
9. Various Workshops
10. Various newsletters

### Old Business

1. Polices Services

Jo reported that she has not heard from Chief Cyr or Sheriff Marcou.

Stan said that he thinks the Board needs to have a discussion on what we want for police coverage. This will help determine what the Board recommends to the town.

Jo will call Sheriff Marcou to see if the Sheriff Department has any interest in providing coverage for Shelburne. Jo will also call Chief Cyr and let him know that the Board would like to see a proposal by the end of October.

2. Letter to Great Lakes Hydro

Jo and Stan will work on this when he returns from Florida.

3. Building Inspector - Certificate of Occupancy

Jo will send an e-mail to the Municipal Managers' List Serve asking for examples of what other towns are doing.

4. Town Garage Lot - Public Hearing

The Board agreed that a hearing needs to be scheduled before the Board officially accepts the lot. It will take a while for all conditions to be met and the approval to be final. Jo will talk to Attorney Jon Frizzell about the Right of Way wording.

**New Business**

1. Fuel Oil

Jo told the Board that Gorham Oil is no longer offering a pre-buy option. She said that she has agreed to rack plus for this year for the Town Hall, Peabody Farm and the Transfer Station. Ken has contacted Munce's and will also be doing rack plus for diesel.

2. Wheeler Cemetery - New Fence

Jo explained to the Board that the Cemetery Trustees want to put a new fence along the front of the Wheeler Cemetery. The fence will be paid for from the Wheeler Cemetery Trust Fund. Ken will take down the old fence and gates and use them at the Transfer Station. Ken is also looking at remote control gates at the landfill. He will have more information during the budget process. The gates would be paid for out of the Landfill fees account, if approved at town meeting.

By consensus the Board approved installing new fence and gates at the Wheeler Cemetery to be paid for from the Wheeler Cemetery Trust Fund.

3. Sound Testing

Heidi Behling informed the Board that she had received a complaint from Deb Gagnon about the bikes riding. She told Heidi that Rav was not responding to her call. Heidi said she called Rav and he told her he was not available to test at that time.

Heidi commented that Rav had agreed to be trained and the Board spent money on new equipment.

It was agreed to invite Rav to a meeting to discuss the situation.

4. Financial Report

The Financial Report for August was reviewed. Things are still looking good. Only Building Inspection is projected to be overspent at this time.

5. Tax Rate Projection

Jo gave the Board a rough tax rate projection. She told the Board that it looks like the rate could be down a few cents.

6. Budget Letter & Budget Timetable

The Budget letter was reviewed and edited. The Board would like the new budgets to be level funded if at all possible. The Budget will be due in early to mid November.

7. Another Robbery

Jo reported that the Transfer Station has been robbed again. This time the hydraulics were stolen off the plow that goes on the pick up. Jo will check to make sure that Ken reported the robbery to the State Police.

8. Meadows Bridge

Jo told the Board that during the preparation for the latest progress report the Historical Resources staff had suggested to Ray Danforth that the Selectperson and the Bridge Committee send a letter to Commissioner George Campbell inviting him to meet with the Selectpersons and the Meadows Bridge Committee in Shelburne. The purpose of the meeting would be to discuss ownership of the bridge; to have Commissioner Campbell become familiar with the bridge and try to find a path forward that would save the Save Americas Treasurers Grant.

9. Tax Abatement

Jo gave the Board a tax abatement request from Richard Tuttle for the second half tax bill because the trailer was moved off the site in May and was sold in July. By consensus the Board approved the request which was for \$16.00.

10. Church Steps - Senior Project

Jo informed the Board that Mariah Landry is planning to build new steps for the church and a ramp will be added in the future by the church committee. The steps are a little bigger than the existing steps which already encroach on the 25 ft. setback required by the Zoning Ordinance. The proposed ramp will also encroach on the 25 ft. setback. This means that Mariah will have to seek a variance.

By consensus the Board agreed to waive the costs involved in seeking the variance (certified letters & advertising costs).

11. Set Meeting Dates

The next meeting was scheduled for Thursday October 21, 2010 at 4:30 PM.

**Adjourn**

The meeting was adjourned at 6:20 PM.