

SELECTPERSONS MINUTES

January 6, 2010

Present: Lucy Evans, Heidi Behling, Chad Roberge – Avitar Associates, Ken Simonoko, Jo Carpenter

Chairperson Stan Judge opened the meeting at 4:05 PM.

Minutes

This item was tabled.

Sign

1. Voucher #37 - 2009 was signed.
2. The following PO's were signed:
 - AVRRDD Mt. Carberry Landfill - \$483.07 - December tipping fee - 7.21 tons @ \$67/ton
 - Waystack Frizzell - \$376.50 - opinion of Building Permits on Private Roads
 - Lexis Nexis - \$385.35 - 2010 RSA subscription
 - Lyndonville Office Equipment - \$325.00 - copier contract
 - NH Municipal Association - \$578.68 - 2010 dues
 - Avitar - \$2088 - software support for Assessing & Tax Collect Programs
 - Primex - \$3,439.00 - 2010 Workers Compensation Insurance premium
 - Intuit - \$239.00 - 2010 Payroll Subscription

Correspondence

This item was tabled.

Old Business

1. Chad Roberge - Avitar -Mapping Meeting

Chad Roberge gave a presentation on Avitar mapping and the various options available to the Board. Avitar will convert Shelburne's maps to a digital version for \$1,000. The Board has the option to add various things to enhance the maps for a onetime fee. Then these options will be maintained as part of the maintenance costs.

Chad said that he felt the maintenance cost of \$1,000 is too high. He will look at that but he felt that it can be lowered to \$800 per year which is \$50 less than what the Board has been paying Cartographics.

The Board discussed adding Zoning information - districts for a cost of about \$400 and also Town owned land and land in conservation easement.

Chad said that as Assessors, Avitar likes to see the current use parcels added - showing what is in current use and what is not. Jo said that would be very helpful but due to budget constraints it will probably have to wait.

The Board thanked Chad for his presentation. They said they will make a decision in the near future. Chad said that he will send them a new contract reflecting what was discussed today – cost of yearly update change and cost to add zoning districts.

2. 55 Gallon Drums Update

Jo told the Board about the 55 gallon drums found on New Page property across from the Transfer Station. Jo said that New Page is investigating and have also contacted DES. They will be aiding in the investigation and removal of the drums. They are definitely full and one seems to have leaked a little. They will keep Jo informed.

New Business

1. Meeting with Ken Simonoko – Highway, Landfill , Park Budgets & Town Buildings

Ken’s budgets were reviewed. The Highway Budget has stayed level. The Board was fine with this budget. The Solid Waste Budget has increased some. The Park Budget was discussed. Ken said that the pavilion has reached the point that it must be repaired. The Board agreed to increase this budget from \$5,000 to \$6,200 to cover that expense.

The basement under the town hall and office was discussed. The Energy Audit report addressed the wet area under the building as the highest issue to be addressed because of concerns about possible mold issues. The Board asked Ken to have someone that handles these types of problems look at this area and give an estimate to remedy the problem that can be used for budgeting.

2. Financial Report

The end of the year report was reviewed. Jo said that the balance remains very good. The town hall loan has been paid off and \$10,000 was also paid on the truck loan. Jo said that there may be a few bills to come in but the balance will not change much.

3. 2010 Budget

The Budget book was reviewed briefly. The Board will review more carefully for the next meeting.

4. Set Meeting Dates

Meetings were set for January 13th and January 21st at 4 PM.

Adjourn

The meeting was adjourned at 6:10 PM.