

SELECTPERSONS MINUTES

January 14, 2010

Present; Heidi Behling, Stan Judge, Jo Carpenter

Chairperson Stan Judge opened the meeting at 4:05 PM.

Minutes

This item was tabled.

Sign

1. Voucher #1 was signed.

Correspondence

1. Wendy Mayerson - resignation as Library Trustee. By consensus the Board accepted Wendy's resignation with regret.
2. North Country Council
 - Workshop on Energy Conservation Block grants to be awarded in March - Wed. Jan 20th at 6:00 PM.
 - Dues letter
 - Town Report letter
 - 2009 Annual Report
 - North Country Council Member Services Book
3. Trumball & Associates - Assessing Services
4. DRED - Division of Parks & Recreation - Federal Land and Water Conservation Fund Grant Program
5. Androscoggin Valley Home Care Services - Informational letter
6. DRA - Ron Cote - Community Action Report - periodic contact
7. Cartographic Contract for 2010 - Board considering moving to Avitar
8. Conservation Commission - December minutes

Old Business

1. Mapping Contract

The updated Mapping Contract per last week's meeting has been received. Copies were distributed to the Board. It does contain a yearly maintenance fee of \$800 rather than \$1,000 as discussed with Chad Roberge at last week's meeting, charge of \$400 will include the 4 zoning districts on the map. The Board discussed the possibility of that money coming from the Planning Board budget.

The Board asked Jo to speak with Planning Board Chairperson John Carpenter about this option.

2. Letter from Attorney Jon Frizzell

Attorney Jon Frizzell sent the Board memos about calls received from Trudy Small and Earl Hopkins in regards to a letter sent to them about residing in a camper trailer on the property. Jo had spoken to Trudy about this but she had not spoken to Earl Hopkins.

It appears that no one is living in the trailer at this time. Trudy indicated that the Hopkins might live with her and George this winter.

3. Attorney Jon Frizzell – Opinion on draft policy on issuing Building Permits on Private Roads

Jo distributed Attorney Frizzell’s opinion and suggested revisions. The Board will put this item on a future agenda.

4. 2010 Budget

The draft budget prepared by Jo was reviewed. Changes were made to the 2009 actual expenditures.

The basement/high crawl space under the town hall and office was discussed. The Energy Audit Report points out the wet water and moisture under the building and raises the question of possible mold contamination.

Stan said that he has a friend whose company handles this type of work. Stan said that his friend is working on this type of project in southern New Hampshire and he is going to go see this project and talk to him about our problem. Jo reported that Ken has found a company that he is going to call to come and look at the situation. It is important that we get at least one estimate so the Board can use that estimate in the budget.

Stan said that this project involves ventilating, de-humidifying and stopping water intrusion.

The Board discussed how and where this appropriation should be handled. It was suggested that the Building Maintenance Expendable Trust be used as a mechanism for funding the project and also some of the energy projects suggested in the Energy Audit Report.

The Board considered increasing the Police Budget. No budget has been received from Constable Baker. Jo just used last year’s budget number. The Board will revisit this item.

The Board also questioned the increase in the Solid Waste budget line. Jo will look into this. The Board will revisit this.

The Board briefly discussed the Fire Department's request for a new truck. They decided that the town can not afford a new truck this year so soon after purchasing a new plow truck but they did agree that they will look at increasing the Fire Truck Capital Reserve Fund appropriation.

It was agreed that the Emergency Management Grant funds need to be encumbered to be used to purchase a laptop for the Emergency Management Office and to hold a tabletop exercise on opening Shelburne's EOC.

New Business

1. Possible Welfare Case

Jo informed the Board that she has had an inquiry about welfare to help someone with rent. She will contact Lucy if this becomes an actual application and they will keep the Board informed.

2. Printer for the Town Report

The quotes that have been received from Minuteman Press, Seventh Street Graphics and Smith & Town were reviewed. Minuteman's quote requires that everything be submitted in PDF format which we can not do. Jo will email them to update their bid. The Board will make a final decision after that information is received. Right now they are leaning toward Seventh Street Graphics who have the low quote and who did an excellent job last year.

Adjourn

The meeting was adjourned at 7:25 PM.