

# SELECT PERSONS MEETING

## April 27, 2009

Present: Lucy Evans, Heidi Behling, Stan Judge, Ray Danforth, Jo Carpenter

Chairperson Stan Judge opened the meeting at 4:10 PM.

### **New Business**

#### 1. Ray Danforth - Energy Committee

Ray Danforth told the Board that the appointments to the Energy Committee expired in March. He said that the committee has not done as much as they had hoped. Ray told the Board that he had tried to find someone to work with the committee to get data on energy usage in the town buildings. He said he finally got Yves Zornio, who borrowed a thermal imaging camera from Fraser Papers. Ray said that they took pictures of the buildings on a cold winter night and did record heat loss but he has never gotten the data from Yves. Ray did note that there was significant heat loss at the door to the oil tanks in the town hall and there was also a place at the Transfer Station but the town garage did not seem to have an area of significant heat loss.

Ray told the Board that he proposes that they start over and hire someone to do the job right. He also suggested that the committee be abandoned but he will continue working on the project.

Ray reported that he had been working with the NH Carbon Coalition over the last few weeks trying to get a list of people who do heat thermal imaging. He said a list is supposed to be forthcoming but he is not holding his breath.

Stan said that in the meantime the Board should have Ken work on plugging the leaks, especially at the Fire Department by putting insulation back up and adjusting the tightness of the overhead doors and to also work on the oil tank doors here at the town hall.

The Board asked Jo to speak to Ken about putting the ceiling insulation back in place at the Fire Department. They said that he can hire someone or do it himself. They also suggested that he have someone look at the overhead doors.

Ray said that he will contact PSNH to try to set up an audit in the winter

### **Minutes**

Lucy Evans made a motion to accept the minutes of 12/10/08 as amended - various typos. This motion was seconded by Heidi Behling and passed unanimously.

Lucy Evans made a motion to accept the minutes of 12/15/08 as amended - various typos. This motion was seconded by Heidi Behling and passed unanimously.

Lucy Evans made a motion to accept the minutes of 12/2/08 as amended - various typos. This motion was seconded by Heidi Behling and passed unanimously.

### **Sign**

1. Vouchers #10 & #11 were signed.
2. The following PO's were signed:
  - Sears - \$319.99 - new air compressor for Fire Department
  - PSNH - \$393.85 - April electric bills
  - Town of Gorham PD - \$877.24 - 1<sup>st</sup> quarter Dispatch Service
  - Munce's Superior - \$656.27 - 344.4 gal. of heating oil @ \$1.9061/gal
  - FairPoint Communications - \$311.32 - April phone bills
  - Waystack Frizzell - \$2,891.37 - Drouin trial
  - Avitar - \$2,906.10 - new construction, pickups and List & Measure work
  - AVRRDD Mt. Carberry Landfill - \$380.56 t6 tipping fee - 5.68 tons @ \$67.00/ton
  - Cumberland County Fire/Rescue School - \$260.00 - Jason Connolly & Nathan Emery
  - Munce's Superior - \$2,095.91 - diesel - 1006.2 gals @ \$2.083/gal
3. The Excavation Tax Warrant was signed.
3. North Pac Mutual Aid Agreement was signed.
4. Fire Warden Payroll for training was approved.
5. Cemetery Deeds (2 lots in Wheeler Cemetery) for Kevin Daniels were signed.
6. Health Insurance renewal was signed.
7. Dental, Long-term and Short-term Insurance renewals were signed.

### **Correspondence**

1. Census 2010 - physical address verification April to July
2. Local Government Center - renewal rates package
3. Pike Industries - Introduction - Tom Custeau - Assistant Regional Coordinator for Northern New Hampshire
4. Local Government Center - time to update *Directory of Municipal Officials*
5. Office of Emergency Management - Grant to Update Hazard Mitigation Plan approved.
6. DRED - Division of Forest and Lands - Forest Wardens approved.
7. Primex renewal rate is 7.4%.
8. Primex - amended participation agreement to include volunteer firefighters
9. Waystack Frizzell - return of original pamphlet for sound meter
10. CEDC April Directors Report
11. Waystack Frizzell - Opinion on TAN note
12. Mitch Weathers - has moved to New Mexico - has sold interest in Bisbee Store lot to Dan, Colleen and Patty
13. Conservation Commission - April Minutes
14. Primex - 2009 Annual Conference - May 20 -21 at Bretton Woods
15. Avitar - Milan Office to be closed - all calls & correspondence to Chichester office

16. Dept. of Revenue Administration – Ron Cote – Community Action Report – monitoring
17. Dept. of Environmental Services – Waste Management Bureau – next post monitoring report due by March 31, 2011 and every 5 years from there forward.
18. Tower Resource Management – looking for municipal land to locate a cell tower
19. Various conferences, workshops & newsletters

## **Old Business**

### 1. Noise Issue

A letter from Town Attorney Jon Frizzell with suggestions for handling the noise testing in the future was reviewed.

The Board also agreed that the meter and the calibrator need to be sent to Quest for certification. Jo will take care of this.

The Board discussed possibly having Rav attend a training session on noise testing and the Board discussed possibly hiring Scott Lawson Group to give suggestions on the ordinance and also on how to better handle the noise issue.

Jo will make a checklist using the items in Attorney Frizzell's list and then will talk to Rav for his ideas also.

The Board decided that they will wait for the judge's written decision before making any other decisions.

### 2. Electric Pole Meadow Road – Letter

Jo said that there has been no reply to the letter that the Board sent Jay Holmes about the pole that PSNH set on his property but Jay told Rav that he will move the pole.

### 3. Bill Hastings Memorial Forest Dedication

Jo told the Board that Sunday May 31<sup>st</sup> at 1:00 PM has been suggested as a possible time to hold the dedication. The Board felt this would be a good time for the dedication. This is not Memorial Day week-end. Jo will check with Doug Gralenski to see if he is available and also if this works for Ginny Hastings and family. If they agree this will be the date and time.

### 4. FairPoint/Time Warner – High Speed Internet

Jo said that Time Warner was supposed to meet with FairPoint last week but she has not heard if the meeting took place or what the outcomes were.

5. Dead Birches – Memorials Forest

The Board suggested that Jo write a letter to Greg Placy, NH DOT District 1 Engineer, about the dead birches within the Route 2 right of way within the Shelburne Birches Memorial Forest. They suggested that Jo point out that they are a threat to motorists and state that the Town as owner gives permission to cut them.

**New Business (con't)**

2. Copier Purchase

Jo asked the Board to allow her to purchase a refurbished copier from Lyndonville Office Supply as budgeted - \$2,500. The Board agreed to go ahead with the purchase. Jo will call the salesman to get things moving.

3. Financial Report

Things look good so far. No problems have surfaced yet.

4. Appointments

The following appointments were approved by the Board:

- Ray Danforth – Landfill Committee for 3 years
- Betty Werner – Heritage Commission for 1 year (filling a term)
- Tom Moore – Heritage Commission for 3 years (later declined)
- Gordon (Jimmy) Evans – Heritage Commission – 3 years

5. Set Meetings

The next meeting was scheduled for May 14<sup>th</sup> at 4:00 PM.

**Other**

1. Pictures Donated by Fran Greenwood

Fran Greenwood has donated two pictures to be hung in the Town Office/Hall. He requests that a small plaque be placed on each one stating that it is given in memory of Doris Gorham. By consensus the Board accepted the two paintings and asked Jo to write a thank you letter to Fran.

2. Mutual Aid for Public Works

Stan gave Jo some material to have Ken read. Stan said that he thinks Shelburne should become a part of this.

3. Conservation Commission – Consultant

Heidi Behling questioned how the Conservation Commission can afford to hire a consultant to help with a river plan.

Stan and Jo explained about their savings account. They were able move the remaining part of last year's appropriation to this account so they still have money available to hire an accountant.

A discussion on future use of the river was held. The Board will discuss further once the report from the Conservation Commission Open House is received.

### **Adjourn**

The meeting was adjourned at 7:07 PM.