

SELECTPERSONS MINUTES

December 7, 2009

Present: Stan Judge, Lucy Evans, Heidi Behling, Jo Carpenter

Chairperson Stan Judge opened the meeting at 4:08 PM.

Minutes

Lucy Evans made a motion to accept the minutes and non public minutes of 7/22/09 as written. This motion was seconded by Heidi Behling and passed unanimously.

Lucy Evans made a motion to accept the minutes and non public minutes of 7/28/09 as amended – various typos. This motion was seconded by Heidi Behling and passed unanimously.

Lucy Evans made a motion to accept the minutes of 9/30/2009 as amended – various typos. This motion was seconded by Heidi Behling and passed unanimously.

Lucy Evans made a motion to accept the minutes of 10/13/2009 as amended – various typos. This motion was seconded by Heidi Behling and passed unanimously.

Sign

1. The following PO's were signed:
 - Barrett Trucking Co. Inc. - \$1,906.84 – salt
 - AVR RDD Mt. Carberry Landfill - \$533.99 – November tipping fee – 7.97 tons @ \$67/ton
 - Sanel Auto Parts - \$344.30 – Nov. highway supplies
 - Waystack Frizzell - \$423.50 – legal fees
 - Jackson Signsmith - \$265.00 – paint “Town of Shelburne” on the new plow truck.
2. The AVH Occupational Health Contract was signed by Chairperson Stan Judge on behalf of the Board.

Correspondence

1. Executive Councilor Raymond Burton – Report #12
2. Superintendent Paul Bousquet – Informational letter
3. Dept. of Revenue Administration – Education Tax Warrant for 2010 for the sum of \$122,616
4. Local Government Center – 2009 Court Update
5. PrimexHealth – Not to Exceed increase of 15.92%
6. Various newsletters

Old Business

1. Certificate of Occupancy

The issue of whether or not the light on the west end of the building is a motion light has been resolved. It is a motion light but the timer was incorrectly set. This has now been rectified and the light is working properly.

The Board signed the Certificate of Occupancy. Jo will mail it to Bert & Tracy Drouin.

2. Time Warner Cable

Jo has no new information on when service may be available in Shelburne.

3. Policy on Building Permits on Class VI and Private Roads

The Board tabled this item until they receive comments from Town Attorney Jon Frizzell.

4. Town Clerk - Municipal Agent

Jo told the Board that Sue has received information about becoming a municipal agent. There is no money left for the state to fund this so the town will have to pick up the cost. Sue estimates that this cost could be as high as \$5,000.00.

The State also requires high speed internet, which we don't have yet.

The Board agreed that they would talk to Sue about this during budget time. They also suggested that this have its own line item in her budget.

New Business

1. Budget Timetable

Jo will have the budget book ready for the next meeting and will try to have it before the meeting if possible.

The Board plans to meet with the budget Committee on Jan 20th and hopes to hold the hearing on the budget on February 3rd. These dates may vary slightly depending on the budget committee members' availability.

The next meeting will be Wednesday December 16th at 4 PM to go over the draft budget proposal for the first time. Stan will not be able to attend this meeting because he will be out of town.

The next meeting on the budget will be Wednesday December 16th at 9 AM. The Board will meet with Road Agent Ken Simonoko and Fire Chief Tom Hayes to discuss their budgets.

2. Health Insurance

Jo told the Board that SAU #20 received a “not to exceed” of 15.3% which is lower than Shelburne received. She said that we should have the same not to exceed per cent as the SAU. Jo said she will contact Primex about this.

3. Insurance Quotes

Jo told the Board that the SAU is going out for quotes on insurance and since we are in their pool she agreed to continue to be included.

The Board felt it was a good idea to get some quotes for insurance costs from others in light of the large increase the town is facing this year.

4. Mapping Contact

The Board reviewed the information sent by Chad Roberge from TERRA-MAP. The Board felt they need to ask questions at a meeting with someone before switching from Cartographics. Jo will arrange a meeting with Chad from Terra-Map

5. Trapping Request

Stan presented a trapping request from Peter Nickerson to trap on town owned land near the landfill and near the park.

By consensus the Board approved Peter’s request and Stan signed the permits on behalf of the Board.

6. Set Meeting Dates

See above under Budget Timetable

Other

1. Installation of Cable to Homes

Stan said he had come across the document written by John Carpenter and Ray Danforth about how cable could be installed to existing homes. Jo said that Jon Frizzell had sent comments on this document. The Board agreed that they should review each document in preparation of Time Warner beginning installation which hopefully might happen by spring??

Adjourn

The meeting was adjourned at 6:07 PM.