

PLANNING BOARD MEETING

June 9, 2008

Present: Heidi Behling, David Landry, John Carpenter, Jen Corrigan, Ann Leger, William Rose, Jo Carpenter

Chairperson John Carpenter opened the meeting at 7:10 PM.

Election of Officers - Vice chair

This item was tabled.

Minutes

David Landry made a motion to accept the minutes as amended – add words omitted p. 3 under Master Plan Proposal from North Country Council – 2nd paragraph add “the authority” after “Council”. This motion was seconded by Jen Corrigan and passed unanimously.

Correspondence

1. North Country Council – e-mail on Inclusionary Zoning Municipal Grants

Master Plan - William Rose North Country Council

The Board told William Rose that they need clarifications on the proposal that he had sent to the Board on working on Shelburne’s Master Plan.

William said that he structured the proposals so the Board can chose to do phases or do the whole plan.

William explained that Option 1 is the build out analysis for \$10,000. This looks at how the town would develop under its current regulations. This also has a mapping component to develop maps of key features, existing land use, wetlands, steep slopes, and etc. then potential maximum development limitations.

The Board asked why William sees this as a first step. William said beginning with step shows how the town could develop under the current regulations/Master Plan. The Board can look at the analysis and say – yes this is what we want or no this not what we want so what needs to be changed.

William said that Option 2 proposes a process for developing a Community Profile for the town at cost of \$7,500.00. This would look at the infrastructure of the town, etc. Then prepare a report to be used as basis of community discussions.

In general, William explained that the Master Planning process looks at what you have and where you want to go. He said that base maps are a small part of the process.

William explained that option 3 for \$17,520.00 is the combination of Options 1& 2. He said the Community Profile would be done first and then the Build-out Analysis.

Jen Corrigan said that she thought the price should be a little lower for the combination. William did not agree with this comment.

William explained that Option 4 involve a community survey, developing a community profile and writing the updated Master Plan for \$19,317.00

William explained that Option 5 is a combination of everything- community profile, build out analysis, mapping, community survey – writing updated plan - for \$28,000.

William also presented a new option – Option 6 to do a community survey for \$2,000.00.

Heidi Behling commented that she thinks the mapping, the survey and the community profile should be done.

John asked if there is any Capital Planning involved in any of the options. William said that North Country Council helps towns with Capital Planning but it is separate from the Mater Plan process.

John Carpenter asked William the status of grants for Master Planning. He said that North Country Council had written a Tillotson Grant but he didn't believe he included Shelburne. (He later informed that Board via email that he had included Shelburne)

William said that he Board needs to decide on its path forward and then write a grant.

William left the meeting.

David Carlisle – Questions on Possible Subdivision

David told the Board that he had an inquiry from Russ Andrews about subdividing his remaining property. He has been approached by abutter George Adams about buying a wood lot. The Board discussed the possibility of this being a boundary line adjustment.

Russ would also like to subdivide a lot around a camp that is being lived in year round. The Board told Dave that the issue of the rented camps and trailers need to be resolved before any further discussion can take place.

Master Plan Questionnaire

John Carpenter handed out a questionnaire from Lyme, NH and one from Weare, NH both were well done but the Board liked the Weare questionnaire the best. The process of developing a questionnaire, its delivery, return and analysis were discussed.

The Board will discuss this further at their next meeting and also look at Option 6 presented tonight by William Rose.

Other

1. Update of Adobe Acrobat used by Ben Mayerson for the Town's website

Jo asked if the Board would consider paying half of the cost to update the program that the Board had helped purchase. The Board agreed that they would consider the request when an accurate cost was available.

Next Meeting

The next meeting is scheduled for Monday July 14, 2008 at 7:00 PM. There are two items on the agenda - Stolte/Rogers Boundary Line Adjustment and Drouins - preliminary meeting on mini-storage facility. John Carpenter suggested that the boundary line adjustment be scheduled for 7:10 PM and the Drouin be scheduled for 7:30 PM. John said that he would like an hour to discuss the Master Plan survey.

Adjourn

The meeting was adjourned at 8:45 PM.